

GUIDELINE FOR AWARD INFORMATION

1) AWARD NAME:

Scholarship – Intended for graduating students who display academic excellence

Bursary – Intended for graduating students with financial need

Award – Intended for graduating students who have outstanding abilities in specific career or subject areas as stated in the criteria in description of award.

A Memorial may be established for all three award types.

2) # and AMOUNT: How many and dollar value of the scholarship/bursary/award(s)

3) FUNDS RELEASED BY AWARDS COMMITTEE:

The award money is held in trust by the Nanaimo-Ladysmith Schools Foundation and will be given to the recipient upon proof of registration from a post-secondary institution.

4) AWARD SELECTED BY:

Donor - Can be assisted to create a separate application for review and selection

Committee – District awards are selected by Foundation Selection Committee

School – Awards for specific schools are selected by School Selection Committee

4) CONTACT: Contact person (2), email, address and telephone number.

5) AFFILIATION: Does the student require an affiliation? (ie. A member of an organization or son/daughter/grandchild of a member)

6) SPECIFIC SUBJECT: The award can be designated for a certain subject i.e. Math, Biology, etc.

7) SCHOOL/DEPT: The award can be designated specifically for a School and/or Department (Science, English, Home Economics etc.)

8) DESCRIPTION: This section specifically explains the criteria required in order for a student to be eligible for the award. (refer to <https://sas.nlsf.ca/ScholarshipBook.aspx>)

9) TIMELINE: Typically, students are given 2 years to claim their award. Funds are held in trust with the foundation unless proof of registration is provided.



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Nanaimo-Ladysmith Schools Foundation Scholarship/Award Description

Award Name:

and Amount:

Funds Released by:

Foundation

Award Selected by:

Committee

Contact:

Affiliation:

Male/Female:

Specific Subject:

School/Dept.

Description of Award:

Timeline:

Money must be claimed within two years of receiving award

Nanaimo-Ladysmith Schools Foundation Award Descriptions - Samples

Amount of award: \$500 \$1000 other amount over \$500 will be: _____

Scholarships: The _____ (donor/award name) **Scholarship** will be awarded to a graduating student from _____ (option to name school)

who is pursuing a career in _____ (name the career)

or who will be attending an accredited post secondary institute.

This scholarship is awarded to a student who has demonstrated outstanding overall academic achievement in all courses required for their field of study. This award must be used within two years.

Bursaries: The _____ (donor/award name) **Bursary** will be awarded to a graduating student from _____ (option to name school)

who is pursuing a career in _____ (name the career)

or who will be attending an accredited post secondary institute.

This bursary is awarded to a student with demonstrated financial need as the major determining factor. This award must be used within two years.

Awards: The _____ (donor/award name) **Award** will be awarded to a graduating student from _____ (option to name school) _____

who is pursuing a career in _____ (name the career)

or who will be attending an accredited post secondary institute.

The student must have demonstrated a commitment to community service through participation and/or leadership in a variety of school and/or community activities totalling over 100 hours during their Grade 11 and 12 years. This award must be used within two years.